



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, JUNE 30, 2014 APPROVED July 14, 2014

Jim O'Brien Chairman, called this regular meeting of the Select Board to order at 5:35 p.m. on Monday, June 30, 2014, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Ken Traum led the Pledge of Allegiance.

Members Present: Jim O'Brien, George Langwasser, Sue B. Strickford, Sara Persechino and Ken Traum

Staff Present: Neal Cass, Town Administrator; John Thayer, Highway Superintendent; and Robin Buchanan, Administrative Assessing Assistant

Public Present: Ken Wilkens, Janet Krzyzaniak, Merle Dustin, Bob Lapree, Bruce Ellsworth, Ed Kerr, Louise Carr, Lee Wilder, and Elaine Loft

II. ADMINISTRATIVE

Consent Agenda

Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, taking the following action on motion made by Mr. Traum and seconded by Mrs. Persechino:

Item	Date	Action	Comments
Accounts Payable Manifest	06-30-14	Approved	699,864.42
Accounts Payable Manifest	06-30-14	Approved	406,831.58
Payroll Manifest	06-30-14	Approved	77,073.21
Building Permit	06-30-14	Approved	Contoocook Bridge-Sign
Building Permit	06-30-14	Approved	Map 206 Lot 1
Building Permit	06-30-14	Approved	Map 101 Lot 57.1
Building Permit	06-30-14	Approved	Map 245 Lot 60
Building Permit	06-30-14	Approved	Map 105 Lot 15
Building Permit	06-30-14	Approved	Map 212 Lot 4.4
Building Permit	06-30-14	Approved	Map 209 Lot 45.12
Building Permit	06-30-14	Approved	Map 239 Lot 10
Building Permit	06-30-14	Approved	Map 238 Lot 70
Building Permit	06-30-14	Approved	Map 101 Lot 80
Abatement Recommendation	06-30-14	Approved	Hopkinton State Fair
Abatement Recommendation	06-30-14	Approved	Hopkinton State Fair
Acknowledgement Forbearance Tax Deed	06-30-14	Approved	Map 222 Lot 71

MS-5 Financial Report	06-30-14	Approved	Signed by Board
Intent to Cut	06-16-14	Approved	Map 203 Lot 21
Intent to Cut	06-16-14	Approved	Map 256 Lot 28
Transfer of Funds	06-16-14	Approved	4891.52
Application for Payment from Trust	06-16-14	Approved	29601.25

Approval of Minutes

The Board reviewed the public meeting minutes of June 16, 2014. Mrs. Persechino made a motion; seconded by Mrs. Strickford to approve the minutes of June 16, 2014. Mr. Traum requested his name be added to those who attended the Cable Committee Meeting.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; O'Brien abstaining; MOTION APPROVED 4-0-1.

The Board reviewed the non-public meeting minutes of June 16, 2014, Session I. Mr. Traum made a motion; seconded by Mrs. Persechino to approve the non-public minutes of June 16, 2014, Session I.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; O'Brien abstaining; MOTION APPROVED 4-0-1.

The Board reviewed the non-public meeting minutes of June 16, 2014, Session II. Mr. Langwasser made a motion; seconded by Mr. Traum to approve the non-public minutes of June 16, 2014, Session II.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; O'Brien abstaining; MOTION APPROVED 4-0-1.

The Board reviewed the non-public meeting minutes of June 16, 2014, Session III. Mrs. Persechino made a motion; seconded by Mr. Traum to approve the non-public minutes of June 16, 2014, Session III.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; O'Brien abstaining; MOTION APPROVED 4-0-1.

The Board reviewed the non-public meeting minutes of June 16, 2014, Session IV. Mr. Traum made a motion; seconded by Mrs. Persechino to approve the non-public minutes of June 16, 2014, Session IV.

VOTE: Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; O'Brien abstaining; MOTION APPROVED 4-0-1.

The Board reviewed the public meeting minutes of June 18, 2014. Mr. Langwasser made a motion; seconded by Mrs. Strickford to approve the minutes of June 18, 2014.

VOTE: O'Brien, Langwasser, Traum and Strickford voting in favor of the motion; no votes against; Persechino abstaining; MOTION APPROVED 4-0-1.

The Board reviewed the non-public meeting minutes of June 18, 2014. Mr. Traum made a motion; seconded by Mr. Langwasser to approve the non-public minutes of June 18, 2014.

VOTE: O'Brien, Langwasser, Traum and Strickford voting in favor of the motion; no votes against; Persechino abstaining; MOTION APPROVED 4-0-1.

III. PUBLIC APPOINTMENTS

Sestercentennial Committee: Louise Carr and Sara Persechino were in to update the Board on the progress of the Committee. Mrs. Carr stated there are events scheduled for every month but March. She further stated fundraising is going well and they have hit the halfway mark. The Committee is also planning a parade, hoping to get floats showing the history of Hopkinton and what the future might hold. Mrs. Persechino stated the Committee is hoping the Robotics team will be involved. On January 10, 1765 the original charter was signed. Mrs. Carr inquired if the Board would like to reenact the signing, dressed in period clothing. May 30th will be the Grand Celebration Day and there will be fireworks. The Committee will be selling tee shirts and a commemorative coin. There will be a second push for donations in late summer/early fall. To limit traffic, parking will be at the high school and there will be a shuttle. Mrs. Carr stated she is working on getting a commemorative book together with a deadline of November 2014 so that it can be handed out during Starry Starry Weekend. She further stated the Committee has a request into the Division of Historical Resources, to see if the covered bridge can be painted. She will keep the Board informed of when that meeting will be. Chairman O'Brien asked Mrs. Carr to name those on the Committee. Mrs. Carr stated, myself, Sara Persechino, Don Lane, Mark Newton, Steve Lux, Roxanne Benzel, Ricardo Rodriguez, Ann Wayland and Ginny Haines. Chairman O'Brien congratulated the Committee members on a job well done.

Kimball Lake Property Support Committee: Lee Wilder was in to update the Board on the Committee's work. The Committee has made a list of repairs that need to be done to Cabin 1. Mr. Wilder informed the Board a commercial handicap ramp has been donated for Cabin 1. The Committee would like to start fundraising. They will contact people, who have shown an interest in repairing the cabins, by e-mail requesting donations. Mr. Wilder stated Mr. Cass has gone over the fundraising policy with him. Mr. Wilder has requested the one ton truck for the demolition of the porch on Cabin 1.

IV. PUBLIC FORUM

Merle Dustin stated there is need for lights and/or a rail in the short path from the parking lot to the street out in front of the Town Hall. She once again mentioned the condition of the lawn in front of the gazebo.

Janet Krzyzaniak asked about the groundbreaking on Moss Road for the Homes for Troops. Mr. Cass stated all the Board members were in attendance, and there was a good turnout. He further stated that "This Old House" will be filming the progress of the work.

V. OLD BUSINESS:

Approval and Signature of Fire Station Loan Agreement: Mr. Cass stated the amount of the loan is \$2,995,041.00 at an interest rate of 3.49% from Franklin Savings Bank.

Mr. Langwasser made a motion to authorize a General Obligation Construction Line of Credit/Term Loan in the amount of \$2,995,041.00 at an interest rate of 3.49%. Mrs. Strickford seconded the motion. Mr. Traum inquired what the terms were. Mr. Cass stated 15 years, with no penalty for early payoff.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

Fire Department Update: Mr. Cass reported the civil drawings are done and will be released soon for bids. The concrete is scheduled to be poured on August 11. Mr. Cass stated the department needs to be out of the building from September 1 to March 1.

Review and Acceptance of land bids: Mr. Cass stated 3 pieces were out for bids. None of the lots are buildable. Mr. Cass further stated, it was advertised in the paper and the bids were due on Friday, June 27, 2014. Mr. Cass further stated we only received 3 bids, one for each piece.

Map 211 Lot 10: a bid of \$510.00 from Bruce Ellsworth. Mr. Langwasser made a motion to accept the bid of \$510.00 for Map 211 Lot 10. Mrs. Strickford seconded the motion.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

Map 211 Lot 14: a bid of \$1,011.00 from David White. Mr. Traum made a motion to accept the bid of \$1,011.00 for Map 211 Lot 14. Mr. Langwasser seconded the motion.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

Map 222 Lot 11: a bid of \$500.00 from Michael Montore. Mr. Traum made a motion to accept the bid of \$500.00 for Map 222 Lot 11. Mr. Langwasser seconded the motion.

VOTE: O'Brien, Langwasser, Persechino, Traum and Strickford voting in favor of the motion; no votes against; MOTION APPROVED 5-0.

VI. NEW BUSINESS

Fountain Square fountain: Mr. Cass informed the Board that William Chapin would like to donate a fountain in memory of his wife. The one to be donated is very similar in style and material as the prior one. Chairman O'Brien asked if there needed to be a motion to accept the donation. Mr. Cass stated no motion is needed at this time. The Board gave permission to move forward on the fountain.

2013 Audit-Review of Management Letter: Mr. Cass stated the audit found only 3 issues: Sewer Fund Reporting; Ambulance Billing and Receivable reporting and the process for abatements for Water and Sewer. Mr. Cass stated these were not a surprise. The Board congratulated the Finance Department for a job well done. Mr. Cass will post it on line.

NHMA 2015-2016 Legislative Policy Process: Mr. Cass stated the deadline for any suggestions is August 15, 2014.

VII. TOWN ADMINISTRATOR UPDATES

Solid Waste Disposal Committee: Mr. Cass reported this Committee has had their second meeting. They are looking at all the options and are currently gathering information. Mr. Langwasser stated he spoke with Arnold Coda, who was on MOIC, who told him they had gathered information and gave it to the EDC. Mr. Coda stated that information might be useful to them.

Skate Board Park Update: Mr. Cass informed the Board he attended the Skate Board Park Re-Opening on Saturday, June 28. An additional request of \$1,129.39 is being requested from the Recreation Facility Maintenance Trust Fund for the completion of the Skate Board Park.

Mr. Langwasser made a motion to approve the request of \$1,129.39 to be taken from the Recreation Facility Maintenance Trust Fund for the completion of the Skate Board Park. Mrs. Persechino seconded the motion.

VOTE: O'Brien, Langwasser, Persechino Traum and Strickford voting in favor of the motion; no votes against; **MOTION APPROVED 5-0.**

Mr. Cass stated they are working on an on-going maintenance plan for the Skate Board Park.

Infrastructure Study: Mr. Cass stated that Colin O'Keefe, in his intern position, is continuing to interview Department Heads.

Senior Luncheon: Mr. Cass stated the Select Board and School Board will be doing lunch for the Senior Center on Wednesday, July 30th at Elm Brook Park.

Vacation: Mr. Cass reminded the Board he would not be at the next Select Board meeting, as he will be on vacation.

VIII. OTHER

Mr. Traum gave a brief up date of the Cable Committee meeting, noting there is little that we have control over. He further stated Henniker is also renewing their cable contract and they are about one month ahead of us in the process.

Mr. Langwasser expressed his concern about the Blackwater Bridge stating it needs work very soon. We cannot afford to lose that bridge. Mr. Langwasser asked John Thayer, Highway Superintendent when he expected to get to the bridge. Mr. Thayer replied the study should be

done by December, 2014 and he expects to have a Warrant Article for Town Meeting, March 2015. Mr. Langwasser stated we started to talk about this two years ago; he is worried about losing the bridge. Mr. Thayer stated the money never materialized and there was no money in the budget to do it this year.

Mr. Langwasser also asked Mr. Thayer when the wash out at the intersection of Park Ave and Pine St. would be repaired. Mr. Thayer stated he expected it to be done within two weeks. The permit was submitted in May. It is now being expedited. Mr. Thayer stated that since the bridge will not be done until 2015, he hopes to pave Barton's Corner and Woodland Ave this year.

Mrs. Krzyzaniak asked about the sidewalk that was to go in from Kearsarge Ave to the High School. Mr. Cass stated it is still in the works, the funding is still there. The issue lies with the contractors and engineers. The Town's burden will not be determined until the project is done.

Mrs. Persechino inquired as to the status of the swap shop and the Eagle Scout project for Kimball Property. Mr. Cass stated Mr. Clough is on vacation but he will try and meet with him about the swap shop. He is working on scheduling the Eagle Scout with his project.

NON-PUBLIC SESSION I -RSA 91-A: 3 IV (a) Personnel

Mrs. Persechino moved to go into a non-public session regarding a Personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Traum seconded the motion.

VOTE: Select Board Members Langwasser, Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board, the Highway Superintendent and the Town Administrator went into nonpublic session, as recorded separately, at 7:22 p.m. The Board returned to public session at 7:57 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session indefinitely. Mrs. Persechino seconded the motion.

VOTE: Select Board Members Langwasser, Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

NON-PUBLIC SESSION II-RSA 91-A: 3 IV (c) Reputation

Mrs. Persechino moved to go into a non-public session regarding an issue which if discussed in public would likely affect adversely the reputation of any person, other than a member of the Select Board itself, under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Traum, seconded the motion.

VOTE: Select Board Members Langwasser, Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:57 p.m. The Board returned to public session at 8:35 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session for a period of one year. Mrs. Persechino seconded the motion.

VOTE: Select Board Members Langwasser, Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

NON-PUBLIC SESSION III-RSA 91-A: 3 IV (e) Legal

Mrs. Persechino moved to go into a non-public session regarding a legal issue under the provisions of Nonpublic Session RSA 91-A: 3 II (e). Mr. Traum seconded the motion.

VOTE: Select Board Members Langwasser, Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 8:35 p.m. The Board returned to public session at 8:46 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session for a period of one year. Mrs. Persechino seconded the motion.

VOTE: Select Board Members Langwasser, Persechino, Traum, Strickford, and Chair O'Brien voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

ADJOURNMENT

There being no further business, motion by Mrs. Strickford, seconded by Mr. Traum to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 8:46 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant